



## APA Federal Planning Division

2023 FPD Awards Jury Call



The American Planning Association's Federal Planning Division (FPD) Awards Committee invites you to step forward and contribute to FPD's tradition of planning excellence! By volunteering your expertise, your input will ensure the selection of the 2023 Awards winners are recognized for the highest standards of quality in Federal Planning.

The application deadline is **19 January 2023**. Details on the juror position requirements and how to apply are listed below.

### Who Can Apply?

Anyone who is employed within the planning profession, student in a recognized collegiate planning program, or by the Federal Government may apply.

- Federal planning work experience (10+ years preferred)
- AICP- or FAICP-certified
- Retirees
- Employees of a Federal Agency
- Student of a recognized collegiate planning program
- Those with a history of involvement within FPD

### What Can I Expect as a Juror?

- **Selection** – The Awards Committee will review juror applicants and recommend the jury for approval by the FPD Executive Committee in February 2024. Jurors will be notified of their selection status by 10 February 2024.
- **Time Commitment** – Jurors can expect to dedicate approximately 15-20 hours between March 1-30, 2024, reviewing submission packages. AICP members may use the self-report option to claim up to eight CM credits for this pro-bono planning service. A training webinar will be held on 18 February 2024 to train jurors in the review process and answer any questions. Subsequent meetings will be determined as needed.
- **Correspondence** – The jury will correspond with the Awards Committee and other jury members electronically throughout the review process. Calls and document sharing will take place via Google Drive.
- **Conflict of Interest** – You will not be allowed to review any category of submissions that includes a submission from the agency, firm, or other entity that employs you. You must disclose any potential conflicts of interest in your application email.
- **Review Process** – Jurors will conduct one round of reviews for the 2023 Awards Program. As a juror, you will use a quantitative scoring method to complete a detailed review of the entire document before meeting fellow jurors to discuss your shared results, and select the Awardees.



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### How Do I Apply?

To apply, send an email to [fpdawards@gmail.com](mailto:fpdawards@gmail.com) with the following information **no later than 19 January 2023**:

- Name and any professional credentials
- Length of time in the planning profession
- Current/last position and employer (up to three years ago)
- Identify potential conflicts of interest if known
- Short, 200 words Bio and statement of interest
  - Please describe your career and any history of involvement within FPD

Please direct any questions to [fpdawards@gmail.com](mailto:fpdawards@gmail.com)